



Dear Parents,

We, the faculty and staff of St. Catherine School, understand that many of your children possess a cell phone which can play an important role in maintaining security and peace of mind regarding your children. However, there must be guidelines in place to ensure that the privilege of possessing a cell phone is not abused by our students. If the privilege of having cell phones is abused, it will be necessary to revert to a strict “no cell phone” policy. The guidelines are as follows.

- Parents must agree to support guidelines and sign a permission form to be kept on file with the school.
- Students must keep cell phones turned off and they should not be seen or heard during the school day. The school day is defined as “the time of morning arrival on campus until the time of leaving campus after school.” This includes athletic practices and extended day.
- Cell phones may only be used during the day with permission and in the presence of a faculty or staff member. Appropriate reasons to use cell phones are at the discretion of the faculty or staff member.
- In the case of extra-curricular activities, student use of cell phones will be left to the discretion of the teacher, coach or chaperone in charge.
- Students are to keep cell phones in their backpack and not in pockets or on their person.
- Additional features such as cameras, text messaging, MP3 players, internet, etc. on phones so equipped are strictly forbidden at school.

Consequences for failing to follow above guidelines.

- First offense – A demerit will be given. Phone will be confiscated and turned in to the Principal’s office. It may be picked up only by a parent.
- Second offense – Same as first plus a \$20.00 fine.
- Third offense – Same as second plus loss of cell phone privilege for the remainder of the school year.
- Fourth offense – Will be determined by Principal
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_____ has permission to carry a cell phone to school and agrees to abide by the guidelines above.

Cell phone make and model # _____

Cell phone number including area code _____

Phone info is for security purposes and will not be released or distributed.

Parent Signature _____ Date _____

St. Catherine School assumes no responsibility for lost or damaged phones.

St. Catherine School reserves the right to check call history on a confiscated phone if there is reason to suspect cheating or any other activities inappropriate or unbecoming to the mission of the school.